



APWA High Desert Branch

Website: www.apwahdsoca.com



APWA High Desert Branch
Board Meeting Conference Call Minutes
February 18, 2025
Prepared by: Nicole Jones, Secretary

Attendees:

Board Member Name	Board Position	Committee Chair	Attendance
Nick Godin	President		X
Jose Ascencio	Vice President	Bylaws	X
Nicole Jones	Secretary	Golf Tournament	X
Sheila Niebla	Treasurer		X
Amalia Marreh	Past President	Audit	X
Stephen Carrillo	Director	Finance	X
Rosa Elias	Director		X
Brian Glidden	Director	Scholarship	X
Stephanie Mejia	Director	Comms/Website	X
Candice Vander Hyde	Director	Awards	X
Robert Wagner	Director		X

Guests

n/a			
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1. Welcome and Introductory Remarks

- Call to Order 12:02 p.m.

2. Approval of December and January Board Meeting Minutes

- Motion: AMALIA
- Second: STEPHANIE
- Approval: YES, PASSES UNANIMOUSLY

3. Look Ahead/Hot Topics/Things to Remember

- Awards Luncheon Expenditures
 - Additional funds needed beyond the \$500 annual allocation
 - Candice requesting an additional \$400 for a total of \$900 for the awards luncheon
 - Motion: JOSE
 - Second: STEPHEN
 - Approval: PASSED UNANIMOUSLY
 - Charge more for non-members, at least \$30 per luncheon
 - Motion: ROBERT
 - Second: BRIAN
 - Approval: PASSED UNANIMOUSLY

4. Treasurer's Report:

- a. Bank Balance: \$85,336.55
- b. Amalia had a question on extra fees for bank
 - i. Square Use
- c. Have outstanding sponsorship invoice for \$5K – Cruz and Amalia working with Sheila

5. Committee Update

- a. Scholarships – Brian
1 person did not receive check, working with them to confirm address and reissue check; all materials updated with approved increased amounts; all flyers sent out to schools for this year
- b. Awards – Candice
Following up with Rob on app review so she can order plaques
Caterer: GetFresh Café; held at MOAH
- c. Communications/Membership – Stephanie
No updates; Nick requested an update be provided on website at the next meeting
- d. Bylaws – Jose
Working with Rob on finding what changes that were discussed previously and then will discuss with board on intention
- e. Finance Committee – Stephen
Reviewed January items and had one comment on check #1052 - needs backup
- f. Audit Committee – Amalia
Met with Damon and has all the files; question on overlapping tasks between audit and finance committees; Lisa Campos (SCV) is a new addition to the audit committee, needs one more person (Robert volunteered)
- g. Golf Tournament – Nicole
Rancho Vista confirmed for 11/11

6. Other Topics:

- a. Next Board Meeting: April 15, 2025
- b. Next General Membership Meeting: March 4, 2025
Hosted by Lancaster – Awards Luncheon

Meeting adjourned: 12:47 p.m.

The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.